

HALF HOLLOW HILLS COMMUNITY LIBRARY

AGENDA

Monday, November 22, 2021

6:30 PM

- I. Call to order.
- II. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to executive session.
- III. Reading, amendment, if necessary, and approval of the minutes of the Regular Board meeting on October 18, 2021.
- IV. Correspondence & comments from visitors.
- V. Ratification of Abstract No. 1073- \$8,808.29
Approval of Abstract No. 1074- \$64,151.22
Approval of Abstract No. 1075- \$56,839.85
Approval of Abstract No. 1076- \$46,617.34
Approval of Abstract No. 1077- \$313,562.33
Approval of Abstract No. 1078- \$565,970.97
Ratification of Payroll Warrant - No.1488 dated 10/21/21 \$138,657.92
Ratification of Payroll Warrant - No.1489 dated 11/4/21 \$136,638.96
- VI. Financial Report
- VII. New Business
 1. Public Library Association Conference- Recommendation to approve the attendance of up to 5 Trustees, the Director and 3 staff members at the Public Library Association Conference in Portland, OR, March 23-25, 2022, at an amount not to exceed \$2,400 each person.
 2. Procurement Guidelines Policy- Discussion and recommendation for approval of a revised policy from Andrew Martingale, Esq.
 3. Patron Code of Conduct-Covid 19 Policy- Discussion and recommendation of approval of the second amendment to the policy regarding masks.

VIII. Director's Report

IX. Personnel Report

X. Building Project

1. Executive Summary

2. Treads at Stairs A and D- Recommendation to approve the installation of vinyl reads and vinyl flooring at the intermediate landings to treads at stairs A and D at a cost not to exceed \$6,944.

3. Digital Sign (Presentation)

XI. Adjournment