

HALF HOLLOW HILLS COMMUNITY LIBRARY
MONTHLY BOARD MEETING AGENDA
Monday, November 24, 2025

- I. Call to order
- II. Pledge of Allegiance
- III. Adoption of the Agenda
- IV. Reading, amendment, if necessary, and approval of the minutes of the Regular Board Meeting on October 21, 2025.
- V. Correspondence & comments from visitors.
- VI. Ratification of Abstract No.1316 - \$
Approval of Abstract No. 1317 - \$
Approval of Abstract No. 1318- \$
Approval of Abstract No. 1319- \$
Approval of Abstract No. 1320- \$
Ratification of Payroll Warrant - No.1593 dated \$
Ratification of Payroll Warrant - No.1594 dated \$
- VII. Financial Report
 1. Monthly Financial Review – Discussion
 2. ACH Originations – Discussion
 3. Debit Rights for Existing Vendors – Confirming Resolution
 4. Debit Rights for New Vendor –Resolution
- VIII. New Business
 1. Page Salary Schedule – Recommendation to update Page Salary Schedule.
 2. Election Workers Salary Increase – Recommendation to increase the salary of the Election Workers for the Annual Library Budget Vote and Trustee Election from \$16.50/hr. to \$17.00/hr. and to keep the flat bonus for the Chairperson of the Election Workers at \$25.00. This is consistent with the Half Hollow Hills School District.

3. Proposed SCLS 2026 Operating Budget – Recommendation to approve the proposed SCLS 2026 Operating Budget in the amount of \$18,876.309 and authorize the Member Library Support payment upon receipt of the SCLS bill.
4. EBSCO – Recommendation to approve resolution to renewal EBSCO Print Periodicals for Dix Hills and Melville (Info to follow)
5. Snow Removal - Recommendation to approve resolution for snow removal (Info to follow)
6. Floor Refinishing for Room 214 at Dix Hills – Recommendation to approve resolution for Floor Refinishing in Room 214 at Dix Hills (Info to follow)
7. Use of Library Facilities Policy - Recommendation to approve resolution to revise the Use of Library Facilities Policy.
8. Maintenance of Public Order Policy – Recommendation to approve resolution to revise the Maintenance of Public Order Policy.
9. Library Code of Ethics and Conflict of Interest Policy – Recommendation to approve resolution to revise the Code of Ethics/Conflict of Interest Policy.
10. Policy Rescission - Recommendation to approve resolution to rescind the Code of Ethics for Library Trustees Policy.
11. Sexual Harassment Policy - Recommendation to approve resolution to revise the Sexual Harassment Policy.
12. Elective Pay Service Agreement for Solar Panels – Recommendation to approve resolution for Elective Pay Service Agreement for Solar Panels.

IX. Operations

1. Library Director Report
2. Department Monthly Reports
3. Department Monthly Statistics

X. Personnel Report

XI. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to Executive Session.

XII. Adjournment