

# HALF HOLLOW HILLS COMMUNITY LIBRARY

## MONTHLY MEETING AGENDA

Monday, May 16, 2022

6:30 PM

- I. Call to order.
- II. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to executive session.
- III. Reading, amendment, if necessary, and approval of the minutes of the Regular Board meeting on April 25, 2022.
- IV. Correspondence & comments from visitors.
- V. Ratification of Abstract No.1111 - \$11,266.99  
Approval of Abstract No. 1112 - \$44,703.86  
Approval of Abstract No .1113 - \$37,519.83  
Approval of Abstract No. 1114 - \$9,621.00  
Approval of Abstract No. 1115 - \$44,020.57  
Approval of Abstract No. 1116- \$100,753.81  
Ratification of Payroll Warrant - No.1501 dated 4/21/22 \$139,260.41  
Ratification of Payroll Warrant - No.1502 dated 5/05/22 \$133,888.53
- VI. Financial Report
- VII. Old Business
  1. Gift Policy- Recommendation to approve a Gift Policy for monetary and physical donations/gifts.
  2. Shades- Recommendation to purchase window shades for the North stairwell at a cost not to exceed \$4,000.
- VIII. New Business
  1. Budget Vote Day- Recommendation to hold a Library Budget Vote and Trustee Election on April 11, 2023.

2. Maintenance of Public Order Policy- Recommendation to amend the Maintenance of Public Order Policy.
3. Use of Library Facilities Policy- Recommendation to amend the Use of Library Facilities Policy.
4. Notary Services Policy – Recommendation to approve a Notary Services Policy
5. Large Format Printer – Recommendation to Purchase
6. Arborvitae Trees – Recommendation to Purchase

IX. Director's Report

X. Personnel Report

XI. Adjournment