

HALF HOLLOW HILLS COMMUNITY LIBRARY

MONTHLY MEETING AGENDA

Monday, December 16, 2024

6:30 PM

- I. Call to order.
- II. The Pledge of Allegiance.
- III. Adoption of the Agenda
- IV. Reading, amendment, if necessary, and approval of the minutes of the Regular Board Meeting on November 18, 2024.
- V. Correspondence & comments from visitors.
- VI. Ratification of Abstract No.1266 - \$11,623.49
Approval of Abstract No. 1267 - \$64,497.53
Approval of Abstract No. 1268- \$58,740.68
Approval of Abstract No. 1269- \$137,958.63
Approval of Abstract No. 1270- \$10,630.00
Ratification of Payroll Warrant - No.1568 dated 11/14/24 \$156,756.42
Ratification of Payroll Warrant - No.1569 dated 11/27/24 \$158,767.19
- VII. Financial Report
- VIII. Old Business
 1. Claims Auditor – Discussion
- IX. New Business
 1. Revised Budget Vote and Trustee Election Calendar - Recommendation to Adopt the Revised Budget Vote and Trustee Election Calendar for 2025
 2. Budget Vote and Trustee Election Legal Notice - Recommendation to approve the 2025 Budget Vote and Trustee Election Legal Notice.
 3. NYS GFOA Annual Conference – Recommendation to authorize the attendance of the Business Manager, Michele Peluso, at the Government Finance Officers’ Association Conference in Albany from April 2 – 4, 2025, at a cost not to exceed \$1,200.00.

4. Standard Workday– Recommendation to adopt a Standard Workday Resolution for Employees.

X. Operations

1. Library Director Report
2. Department Monthly Reports
3. Department Monthly Statistics
3. Staffing Update – Discussion

XI. Personnel Report

- XII. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to Executive Session.

XIII. Adjournment