

HALF HOLLOW HILLS COMMUNITY LIBRARY

AGENDA

Monday, December 20, 2021

6:30 PM

- I. Call to order.
- II. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to executive session.
- III. Reading, amendment, if necessary, and approval of the minutes of the Regular Board meeting on November 22, 2021.
- IV. Correspondence & comments from visitors.
- V. Ratification of Abstract No. 1079- \$9,934.07
Approval of Abstract No. 1080- \$55,657.92
Approval of Abstract No. 1081- \$39,293.50
Approval of Abstract No. 1082- \$229,407.91
Approval of Abstract No. 1083- \$154,588.60
Approval of Abstract No. 1084- \$92,047.31
Ratification of Payroll Warrant - No.1490 dated 11/18/21 \$139,013.90
Ratification of Payroll Warrant - No.1491 dated 12/02/21 \$134,846.46
- VI. Financial Report
- VII. New Business
 1. Proposed SCLS 2022 Operating Budget- Recommendation to approve the proposed SCLS 2022 Operating Budget in the amount of \$14,605,376 and authorize the Member Library Support payment upon receipt of the SCLS bill.
 2. NYS GFOA Annual Conference- Recommendation to authorize the attendance of the Business Manager, Michele Peluso, at the Government Finance Officers' Association Conference in in Albany, April 6 – 8, 2022, at a cost not to exceed \$1600.
 3. Difibtech AED Machine Purchase – Recommendation to purchase two (2) additional AED machines for 55 Vanderbilt Parkway, Dix Hills, at a cost not to exceed \$3,000.

4. Patron Code of Conduct-Covid 19 Policy- Discussion and recommendation of approval of the revised second amendment to the policy.
5. Cleaning Services- Recommendation to award the contract for Cleaning Services of the Half Hollow Hills Library to Commercial Building Maintenance, Inc., 200 Oak Drive Syosset, NY 11791 the lowest bidder, beginning March 1, 2022 to June 20, 2023.

VIII. Director's Report

IX. Personnel Report

X. Building Project

1. Executive Summary

2. Exterior House Shields on Poles- Recommendation to approve the purchase of three (3) house shields to be installed on parking lot light poles adjacent to neighbor's property at a cost not to exceed \$2,600.

XI. Adjournment