

# HALF HOLLOW HILLS COMMUNITY LIBRARY

## AGENDA

Tuesday, March 23, 2021

6:30 PM Via Zoom

- I. Call to order.
- II. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to executive session.
- III. Reading, amendment, if necessary, and approval of the minutes of the Regular Board meeting on February 22, 2021.
- IV. Correspondence & comments from visitors
- V. Ratification of Abstract No.1024-\$5,430.93  
Approval of Abstract No.1025-\$52,647.80  
Approval of Abstract No.1026-\$32,634.33  
Approval of Abstract No.1027-\$1,645,200.08  
Approval of Abstract No.1028-\$87,832.26  
Ratification of Payroll Warrant – No.1470 dated 2/11/2021 \$136,591.68  
Ratification of Payroll Warrant – No.1471 dated 2/25/21 \$125,882.89
- VI. Financial Report
- VII. New Business
  1. COVID Response Discussion
    - a. FFCRA
    - b. Occupancy Limits
  2. Health Emergency Plan for Half Hollow Hills Community Library- Recommendation to approve the Health Emergency Plan for the Half Hollow Hills Community Library.
  3. New York State Annual Report 2020- Recommendation to accept the New York State Annual Report for 2020.
  4. Retention and Disposition Schedule for New York Local Government Records – Recommendation to approve the Retention and Disposition Schedule for New York Local Government Records (LGS-1).
- VIII. Director's Report

IX. Personnel Report

X. Building Project

1. Executive Summary (Calgi)
2. Vestibule Entry Doors- Recommendation to approve handicap accessible bollards with buttons for automatic access, including ADA operators/actuators by Long Island Automatic Doors at a cost of \$23,230.00.
3. Projection Screens Upgrade- Recommendation to approve projection screen in the Lecture Room to be upsized and upgraded for better movie-viewing capabilities in the amount of \$10,694.94.
4. Fire Dampers- Recommendation to approve fire dampers at ducts that penetrate fire-rated partitions at a cost of \$6,069.43. This will be offset by the credit submitted for the elimination of valves at the Supply Wells in the amount of (\$4,729.22). leaving a Net Add of \$1,340.21.
5. BP-2 Pendant Fixture Upgrade- Recommendation to approve pendant light fixtures with stronger lighting capacity in the amount of \$10,544.33. This will be offset by the credit submitted for the elimination of sidewalk removal and replacement at the pole across the street to install the new electric service which was not needed in the amount of (\$5,857.48), leaving a Net Add of \$4,686.85.
6. Children's Garden Revisions- Recommendation to approve Children's Garden revisions. The planter was eliminated, concrete slab and pavers to be infilled and a drain added to improve drainage at an upcharge in the amount of \$3,577.07.

XI. Adjournment