

# HALF HOLLOW HILLS COMMUNITY LIBRARY

## MONTHLY MEETING AGENDA

Monday, November 20, 2023

6:30 PM

- I. Call to order
- II. The Pledge of Allegiance
- III. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to Executive Session
- IV. Reading, amendment, if necessary, and approval of the minutes of the Regular Board Meeting on October 17, 2023
- V. Correspondence & comments from visitors
- VI. Ratification of Abstract No.1210 - \$9,195.79  
Approval of Abstract No. 1211 - \$116,153.72  
Approval of Abstract No. 1212- \$67,080.48  
Approval of Abstract No. 1213- \$542,960.03  
Ratification of Payroll Warrant - No.1540 dated 10/19/23 \$154,726.10  
Ratification of Payroll Warrant - No.1541 dated 11/02/23 \$151,231.35
- VII. Financial Report
  1. Restricted Cash Account Update - Discussion
  2. Timing of December Board Meeting - Discussion
- VIII. Old Business
- IX. New Business
  1. Computer Replacement – Recommendation to purchase four (4) Apple Mac Mini computers at a cost not to exceed \$7,500.00.
  2. Early Closing for Staff Holiday Party - Recommendation to authorize the Library to close at 5PM on Friday, December 1, 2023 for the Staff Holiday Party.
  3. Page Salary Schedule – Recommendation to update Page salary schedule.

4. Proposed SCLS 2024 Operating Budget – Recommendation to approve the proposed SCLS 2024 Operating Budget in the amount of \$16,274,065.00 and authorize the Member Library Support payment upon receipt of the SCLS bill.
5. First National Bank of LI – Recommendation to approve Resolution of Municipality or School District for purposes of updating authorized signers.
6. M&T Bank – Signature Cards Update
7. M&T Bank – New Custodial Agreement

X. Building Project

XI. Operations

1. Contingent Library Director Report
2. Department Monthly Reports
3. Department Monthly Statistics
4. Staffing Update – Discussion

XII. Personnel Report

1. October – Revised
2. November

XIII. Adjournment