HALF HOLLOW HILLS COMMUNITY LIBRARY
MONTHLY BOARD MEETING AGENDA
Tuesday, October 21, 2025

I.   Call to order

II.   Pledge of Allegiance

III.   Adoption of the Agenda

IV.   <u>Audit Report for Fiscal Year 2024/2025</u> – Report to be provided by Al Coster, CPA, for discussion and approval by resolution.

V.   <u>Monthly Financial Review</u> – Discussion with Al Coster, CPA

VI.   Reading, amendment, if necessary, and approval of the minutes of the Regular Board Meeting on September 29, 2025.

VII.   Correspondence & comments from visitors.

VIII.   Ratification of Abstract No.1311 - $11,794.18
        Approval of Abstract No. 1312 - $69,161.66
        Approval of Abstract No. 1313- $33,793.05
        Approval of Abstract No. 1314- $135,466.87
        Approval of Abstract No. 1315- $32,745.00
        Ratification of Payroll Warrant - No.1591 dated 10/02/25 $153,992.91
        Ratification of Payroll Warrant - No.1592 dated 10/16/25 $154,831.85

IX.   Financial Report
        1. <u>TIAA Roth Feature</u> – Recommendation to adopt TIAA Roth feature in compliance with new IRS regulations

        2. <u>ACH Originations</u> – Discussion

X.   New Business

        1. <u>Schindler Elevator Contract Renewal for Dix Hills</u> - Recommendation to approve resolution to renew 3-year contract with Schindler Elevator effective November 10, 2025 – November 9, 2028.

2. <u>Chairperson/Chief Inspector of the Annual Budget Vote and Trustee</u> Election - Recommendation to appoint Joseph Ricchiuti as Chairperson/Chief Inspector of the Annual Budget Vote and Trustee Election to be held on April 14, 2026.

3. <u>Public Library Association Conference</u> – Recommendation to approve resolution authorizing the attendance of the Director and two (2) staff members to attend the Public Library Association Conference in Minneapolis, MN, from Wednesday, April 1, 2026 to Friday, April 3, 2026, at a cost not to exceed $2,500 per person.

4. <u>Policy Rescission</u> - Recommendation to approve resolution to rescind the Wireless User Agreement Policy, Internet Policy, Closing/Computer Shutdown Policy, and Internet Safety Policy.

5. <u>Computer and Internet Use Policy</u> – Recommendation to adopt Computer and Internet Use Policy.

XI. Operations
   1. <u>Library Director Report</u>
   2. <u>Department Monthly Reports</u>
   3. <u>Department Monthly Statistics</u>

XII. Personnel Report

XIII. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to Executive Session.

XIV. Adjournment