

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON APRIL 19, 2021 VIA ZOOM AT 6:30PM.

1. The meeting was called to order by the President, Jacob Goldman, at 6:33pm. Also present were Board Trustees, Larry Bloomstein, Bruce Gordon, Maxine Roeper Cohen, and Wayne Griffith.
2. Also present were, Helen Crosson, Library Director, Charlene Muhr, Assistant Library Director, Michele Peluso, Business Manager I, Anne Votta, Substitute Clerk of the Board of Trustees, Rosemarie Menta, Senior Office Assistant and Sharron McDevitt, staff host for Zoom meeting.
3. Dominic Calgi and Dorian DeLaurentiis from Calgi Construction, Nina Lesser from Gisolfi Architects, Margie Hartough (staff) attended as a guest.
4. Upon a motion by Mrs. Roeper Cohen, seconded by Mr. Wayne Griffith the Board of Trustees entered Executive Session to discuss personnel matters at 6:33pm.
5. The Board of Trustees reconvened into open session at 7:02pm.
6. Dorian DeLaurentiis from Calgi Construction discussed the April 2021 Executive Summary for the new building.
7. Dominic Calgi, Dorian DeLaurentiis from Calgi Construction, Nina Lesser from Gisolfi Associates left the meeting at 7:50pm.
8. Upon a motion by Mr. Bloomstein seconded by Mrs. Roeper Cohen, the minutes of the regular board meeting on March 23, 2021 were approved.
9. Upon a motion by Mr. Bloomstein seconded by Mrs. Roeper Cohen, the minutes of the Public Information meeting on March 23, 2021 were approved.
10. Upon a motion by Mr. Bloomstein seconded by Mrs. Roeper Cohen, the minutes of the Annual Library Budget Vote/Trustee Election on April 6, 2021 were approved.
11. Upon a motion by Mr. Griffith seconded by Mrs. Roeper Cohen, Abstract No. 1029 in the amount of \$5592.34 was ratified.
12. Upon a motion by Mr. Griffith seconded by Mrs. Roeper Cohen, Abstract No. 1030 in the amount of \$36,642.78 was approved.
13. Upon a motion by Mr. Griffith seconded by Mrs. Roeper Cohen, Abstract No. 1031 in the amount of \$43,147.97 was approved.
14. Upon a motion by Mr. Griffith seconded by Mrs. Roeper Cohen, Abstract No. 1032 in the amount of \$1,378,810.48 was approved.

15. Upon a motion by Mr. Griffith, seconded by Mrs. Roeper Cohen, Abstract No. 1033 in the amount of \$88,412.87 was approved.
16. Upon a motion by Mr. Griffith seconded by Mrs. Roeper Cohen, Abstract No. 1034 in the amount of \$41,158.40 was approved.
17. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith, the Payroll Warrant No. 1472 dated 3/11/21 in the amount of \$126,200.20 was ratified. (Mr. Gordon abstained).
18. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith, the Payroll Warrant No.1473 dated 3/25/21 in the amount of \$125,930.88 was ratified. (Mr. Gordon abstained).
19. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith, the Payroll Warrant No 1474 dated 4/8/21 in the amount of \$141,362.07 was ratified. (Mr. Gordon abstained).
20. Michele Peluso, Business Manager discussed financial reports.
21. Helen Crosson, Library Director shared correspondence from a patron by the name of Rhonda Harrison complementing our Programs Department with the Board of Trustees.
22. Helen Crosson, Library Director discussed her monthly report with the Board of Trustees.
23. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, the Board of Trustees approved the front and side vestibule entry doors to open automatically rather than via bollard with buttons at a cost not to exceed \$11,800.00.
24. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, the Board of Trustees approved the recessed lights around BP-3 Pendant Fixtures due to insufficient light output in the pendant fixtures in this area to make up the light output-there are a quantity of 4 fixtures per bay for a total of 28 fixtures not to exceed \$16,431.91.
25. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, the Board of Trustees approved a lock for the Green Room Closet door not to exceed \$784.68.
26. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, the Board of Trustees approved additional electrical disconnects in the elevator to satisfy the manufacturer's demands not to exceed \$14,382.51.
27. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, the Board of Trustees approved a revision to the Mechanical room electrical panel to be moved in order to meet clearance requirements at a cost not to exceed \$3,792.50.
28. Upon a motion by Mr. Gordon seconded by Mr. Griffith, the Board of Trustees approved the Canopy lighting at both vestibules from recessed light to an alternative surface mounted fixture at a cost not to exceed \$1,882.64.

29. Upon a motion by Mr. Gordon seconded by Mr. Griffith, the Board of Trustees approved the wiring of the boilers at a cost not to exceed \$15,029.91.
30. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, the Board of Trustees approved the wiring of UV Lighting at AC units at a cost not to exceed \$2,143.95.
31. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, the Board of Trustees approved the wiring of Unit Heaters and Hot Water Heater at a cost not to exceed \$5,261.15.
32. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith, the Board of Trustees approved the Personnel Report. (Mr. Gordon abstained)
33. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Griffith, the Board of Trustees Meeting was adjourned at 8:24pm.

Respectfully submitted,

Anne Votta
Substitute Clerk of the Board of Trustees

Wayne Griffith,

Secretary