

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON APRIL 21, 2025, AT DIX HILLS.

1. The meeting was called to order by Library Board President, Gregory Laub at 6:30PM. Also present were Board Members, Jacob Goldman, Wayne Griffith, Joyce E. Bush, and Larry Bloomstein.
2. Also present were Library Director, Margaret Hartough, Assistant Library Director, Christopher DeCristofaro, Business Manager, Michele Peluso, and the Clerk of the Board of Trustees, Rosemarie Menta.
3. Also present was staff member/Network & Systems Administrator, Vincent Mangogna.
4. The Pledge of Allegiance was recited.
5. Upon a motion by Mr. Griffith, seconded by Mr. Goldman, the Agenda was Adopted.
6. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the minutes of the Regular Board Meeting on March 24, 2025, were approved. (Mr. Griffith abstained.)
7. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the minutes of the Public Information Meeting on March 24, 2025, were approved. (Mr. Griffith abstained.)
8. Upon a motion by Mr. Goldman, seconded by Mrs. Bush, the minutes of the Special Board Meeting on April 11, 2025, were approved as amended. (Mr. Laub and Mr. Bloomstein abstained.)
9. Upon a motion by Mr. Griffith, seconded by Mrs. Bush, Abstract No. 1285, in the amount of \$12,588.40, was ratified.
10. Upon a motion by Mr. Griffith, seconded by Mrs. Bush, Abstract No. 1286, in the amount of \$60,614.98, was approved.
11. Upon a motion by Mr. Griffith, seconded by Mrs. Bush, Abstract No. 1287, in the amount of \$45,063.95, was approved.
12. Upon a motion by Mr. Griffith, seconded by Mrs. Bush, Abstract No. 1288, in the amount of \$135,446.93, was approved.
13. Upon a motion by Mr. Griffith, seconded by Mrs. Bush,, Abstract No. 1289, in the amount of \$42,858.20, was approved.

14. Upon motion by Mrs. Bush, seconded by Mr. Goldman, the Payroll Warrant No. 1577, dated 3/20/25 in the amount of \$159,045.80, was ratified.
15. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the Payroll Warrant No. 1578, dated 4/03/25 in the amount of \$154,740.97, was ratified.
16. Business Manager, Michele Peluso, discussed financial reports.
17. Upon a motion by Mrs. Bush, seconded by Mr. Bloomstein, the Board of Trustees confirmed their authorization to the increase of the minimum dollar amount of checks that require a second authorized signer from \$3,000.00 to \$5,000.00.
18. Assistant Library Director, Christopher DeCristofaro, and Network and Systems Administrator, Vincent Mangogna, provided an update regarding the Computers in Libraries Conference they recently attended. Mr. Mangogna then left the meeting at 7PM.
19. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, the Board of Trustees authorized the Director to sign the contract with Sunrise Electrical Services LLC dba Sunrise Power Solutions, 923 Motor Parkway, Hauppauge, NY 11788, to install additional solar panels at the Dix Hills library location.
20. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, an Immigration Policy was discussed by the Board of Trustees and was tabled.
21. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, the Board of Trustees approved the revised Procurement Policy, as further amended.
22. Library Director, Margie Hartough, shared her Monthly Report.
23. The Board of Trustees reviewed the Departmental Monthly Reports and Departmental Monthly Statistics.
24. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees approved the April Personnel Report .
25. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the meeting was adjourned at 8:33PM.

Respectfully submitted,

Rosemarie Menta
Clerk of the Board of Trustees

Wayne Griffith
Secretary