

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON AUGUST 16, 2021, AT CHESTNUT HILL ELEMENTARY SCHOOL AT 6:30PM.

1. The meeting was called to order by the Vice President, Maxine Cohen, at 6:32pm. Also present were Board members, Bruce Gordon, Wayne Griffith, and Larry Bloomstein. Jacob Goldman was absent with prior notice.
2. Also present were, Charlene Muhr, Assistant Library Director, Michele Peluso, Business Manager I, Anne Votta, Clerk of the Board of Trustees, Rosemarie Menta, Substitute Clerk of the Board of Trustees and Christopher Sarubbi, Staff Host for Zoom meeting. Helen Crosson, Library Director, attended via Zoom.
3. Also present was Andrew Martingale from Hamburger, Maxson, Yaffe & Martingale, LLP, and Staff Members, Margie Hartough and Donna Barnes, as guests.
4. Dominic Calgi and Dorian DeLaurentis from Calgi Construction, and Nina Lesser from Peter Gisolfi Associates attended via Zoom.
5. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees entered Executive Session to discuss personnel matters at 6:33pm.
6. The Board of Trustees reconvened into Open Session at 6:42pm.
7. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, the minutes of the Regular Board Meeting on July 19, 2021, were approved. (Mr. Bloomstein abstained)
8. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, the minutes of the Reorganization Meeting on July 19, 2021, were approved. (Mr. Bloomstein abstained)
9. Andrew Martingale from Hamburger, Maxson, Yaffe & Martingale, LLP., left the meeting at 6:53pm.
10. Dorian DeLaurentis from Calgi Construction discussed the August 2021 Executive Summary for the new building.
11. Dominic Calgi and Dorian DeLaurentis from Calgi Construction, and Nina Lesser from Peter Gisolfi Associates, left the meeting at 7:16pm.
12. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, Abstract No. 1054 in the amount of \$3,543.93 was ratified.
13. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, Abstract No. 1055 in the amount of \$63,884.47 was approved.

14. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, Abstract No. 1056 in the amount of \$22,225.85 was approved.
15. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, Abstract No. 1057 in the amount of \$214,244.56 was approved.
16. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, Abstract No. 1058 in the amount of \$88,326.68 was approved.
17. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, Abstract No. 1059 in the amount of \$534,720.99 was approved.
18. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Payroll Warrant No. 1481 dated 7/15/21 in the amount of \$122,100.10 was ratified. (Mr. Gordon abstained).
19. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Payroll Warrant No.1482 dated 7/29/21 in the amount of \$138,341.85 was ratified. (Mr. Gordon abstained).
20. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Payroll Warrant No.1483 dated 8/12/21 in the amount of \$126,466.51 was ratified. (Mr. Gordon abstained).
21. Michele Peluso, Business Manager discussed financial reports / project budget summary.
22. Board of Trustees discussed the purchase of 20 Roku sticks + streaming devices and corresponding streaming services and tabled to next Board meeting.
23. Board of Trustees discussed the purchase of an exterior digital sign at 55 Vanderbilt Parkway and tabled to next Board meeting.
24. Board of Trustees discussed the purchase of fiberglass reinforced panels to be installed in the four larger public bathrooms at 55 Vanderbilt Parkway and tabled to next Board meeting.
25. Upon a motion by Mr. Gordon, seconded by Mr. Bloomstein, the Board of Trustees approved the resignation of part-time Children's Services Librarian, Rebecca Kraus, effective August 6, 2021.
26. Upon a motion by Mr. Gordon, seconded by Mr. Bloomstein, the Board of Trustees approved the rehiring of Rebecca Kraus at the same position, duties, responsibilities, and compensation as prior to her resignation (part-time Children's Services Librarian), effective August 21, 2021.
27. Helen Crosson, Library Director, referenced two large poster displays – one showing the statistics for the usage for July 2021, and the other a collage of activities of summer events to date.

28. Charlene Muhr, Assistant Library Director, shared correspondence with the Board of Trustees.

29. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, the meeting was adjourned at 8:01pm.

Respectfully submitted,

Anne Votta
Clerk of the Board of Trustees

Wayne Griffith,
Secretary