

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON AUGUST 18, 2025, AT DIX HILLS.

1. The meeting was called to order by Library Board President, Gregory Laub at 6:34PM. Also present were Board Members, Jacob Goldman, Wayne Griffith, Joyce Bush, and Larry Bloomstein.
2. Also present were Library Director, Margaret Hartough, Assistant Library Director, Christopher DeCristofaro, Business Manager, Michele Peluso, Clerk of the Board of Trustees, Rosemarie Menta, and Building Maintenance Manager, Edward Kelley.
3. Upon a motion by Mrs. Bush, seconded by Mr. Griffith, the Agenda was Adopted.
4. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, the minutes of the Annual Reorganization Meeting on July 21, 2025, were approved as amended. (Mrs. Bush abstained)
5. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, the minutes of the Regular Board Meeting on July 21, 2025, were approved. (Mrs. Bush abstained)
6. Building Maintenance Manager Edward Kelley provided an update regarding the Solar Panel project, then left the meeting at 6:50PM.
7. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, Abstract No. 1303, in the amount of \$15,363.98, was ratified.
8. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, Abstract No. 1304, in the amount of \$73,554.46, was approved.
9. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, Abstract No. 1305, in the amount of \$21,248.45, was approved.
10. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, Abstract No. 1306, in the amount of \$138,112.40, was approved.
11. Upon motion by Mr. Griffith, seconded by Mrs. Bush, Payroll Warrant No. 1586, dated 7/24/25 in the amount of \$157,180.64, was ratified.
12. Upon a motion by Mr. Griffith, seconded by Mrs. Bush, Payroll Warrant No. 1587, dated 8/07/25 in the amount of \$151,829.40, was ratified.
13. Business Manager, Michele Peluso, discussed financial reports.

14. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, the Board of Trustees approved the amended resolution to renew\* the following investments in Certificates of Deposit with ConnectOne Bank as amended:

\$500,000 12-month CD 4.25% APY (maturing 8/21/25)  
\$500,000 12-month CD 4.25% APY (maturing 8/21/25)  
\$500,000 12-month CD 4.25% APY (maturing 8/21/25)

\*Renewal terms as follows:

4.00% APY for 17 months

Interest earned on CDs maturing on 8/21/25 to be posted to HHCL General Account ending in 3570.

15. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, the Board of Trustees approved the amended resolution to make the following investments in Certificates of Deposit with ConnectOne Bank as amended:

\$500,000 17-month CD 4.00% APY  
\$500,000 17-month CD 4.00% APY  
\$500,000 17-month CD 4.00% APY

Funds to be drawn from HHHCL General Account ending in 3570.

The above would be in addition to the existing \$2.5 million dollars currently invested in CDs due to mature as follows:

\$500,000 12-month CD 4.25% APY (maturing 8/21/25)  
\$500,000 12-month CD 4.25% APY (maturing 8/21/25)  
\$500,000 12-month CD 4.25% APY (maturing 8/21/25)  
\$500,000 12-month CD 3.50% APY (maturing 2/25/26)  
\$500,000 12-month CD 3.50% APY (maturing 2/25/26)

16. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, the Board of Trustees approved the resolution to update the Procurement Policy as amended.
17. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, the Board of Trustees approved the resolution to update the Whistleblower Policy as amended.
18. Upon a motion by Mr. Griffith, seconded by Mr. Goldman, the Board of Trustees approved the resolution to update the Nursing Employees' Accommodation Policy.
19. The Board of Trustees discussed the Ethics Policy for Library Trustees

20. Library Director, Margie Hartough, shared her Monthly Report.
21. The Board of Trustees reviewed the Departmental Monthly Reports and Departmental Monthly Statistics.
22. Upon a motion by Mrs. Bush, seconded by Mr. Bloomstein, the Board of Trustees approved the Revised July Personnel Report.
23. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, the Board of Trustees approved the August Personnel Report.
24. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, the Board of Trustees entered into Executive Session at 7:56PM to discuss employment history of an individual.
25. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees reconvened into Open Session at 8:06PM.
26. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, the meeting was adjourned at 8:07PM.

Respectfully submitted,

Rosemarie Menta  
Clerk of the Board of Trustees

Wayne Griffith  
Secretary