

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON AUGUST 23, 2023, AT DIX HILLS.

1. The meeting was called to order by Library Board President, Larry Bloomstein, at 6:30PM. Also present were Board Members, Maxine Cohen, Jacob Goldman, and Wayne Griffith.
2. Also present were Contingent Library Director, Margaret Hartough, Business Manager, Michele Peluso, and Clerk of the Board of Trustees, Rosemarie Menta.
3. There were no guests.
4. The Pledge of Allegiance was recited.
5. Upon a motion by Mrs. Cohen, seconded by Mr. Goldman, the Board of Trustees entered into Executive Session at 6:32PM to discuss litigation.
6. Upon a motion by Mr. Goldman, seconded by Mrs. Cohen, the Board of Trustees reconvened into Open Session at 6:40PM.
7. Upon a motion by Mrs. Cohen, seconded by Mr. Goldman, the minutes of the Annual Reorganization Meeting on July 24, 2023, were approved. (Mr. Griffith abstained.)
8. Upon a motion by Mrs. Cohen, seconded by Mr. Goldman, the minutes of the Regular Board Meeting on July 24, 2023, were approved. (Mr. Griffith abstained.)
9. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, Abstract No. 1195, in the amount of \$12,197.91, was ratified.
10. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, Abstract No. 1196, in the amount of \$95,609.32, was approved.
11. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, Abstract No. 1197, in the amount of \$44,689.56, was approved.
12. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, Abstract No. 1198, in the amount of \$114,669.09, was approved.
13. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, Abstract No. 1199, in the amount of \$52,313.36, was approved.

14. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, Abstract No. 1200, in the amount of \$195,197.80, was approved.
15. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, the Payroll Warrant No. 1534, dated 7/27/23 in the amount of \$238,922.60, was ratified.
16. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, the Payroll Warrant No. 1535, dated 8/10/23 in the amount of \$142,170.34, was ratified.
17. Business Manager, Michele Peluso, discussed financial reports.
18. Upon a motion by Mr. Goldman, seconded by Mrs. Cohen, the Board of Trustees authorized the Library's participation in the free Legal Help Project provided by Nassau/Suffolk Law Services.
19. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, the Board of Trustees amended the Maintenance of Public Order Policy as it pertains to food in the Library. (Mr. Goldman abstained.)
20. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, the Board of Trustees adopted an Outside Food Delivery Prohibition Policy at the recommendation of Library attorney to maintain a clean, safe, and conducive environment. (Mr. Goldman abstained.)
21. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the Board of Trustees amended the Independent Contractor Program Contract Policy as it pertains to insurance requirements.
22. Upon a motion by Mr. Griffith, seconded by Mr. Goldman, the Board of Trustees authorized to have the east diffusion well, which was paved over in error, be exposed, and brought to grade to allow for access of the manhole cover at a cost not to exceed \$3,500.00.
23. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, the Board of Trustees authorized the sealcoating of the parking lot at Dix Hills at a cost not to exceed \$14,500.00.
24. Contingent Library Director, Margie Hartough, shared her Monthly Report and provided a staffing update.
25. The Board of Trustees reviewed the Department Monthly Reports and Department Monthly Statistics.
26. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, the Board of Trustees approved the July Personnel Report.

27. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, the meeting was adjourned at 7:46PM.

Respectfully submitted,

Rosemarie Menta
Clerk of the Board of Trustees

Jacob Goldman
Secretary