

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON DECEMBER 15, 2025, AT DIX HILLS.

1. The meeting was called to order by Library Board President, Gregory Laub at 6:30PM. Also present were Board Members, Jacob Goldman, Wayne Griffith, Joyce Bush, and Larry Bloomstein.
2. Also present were Library Director, Margaret Hartough, Assistant Library Director, Christopher DeCristofaro, Business Manager, Michele Peluso, and Clerk of the Board of Trustees, Rosemarie Menta.
3. There were no guests.
4. The Pledge of Allegiance was recited.
5. Upon a motion by Mrs. Bush, seconded by Mr. Bloomstein, the Agenda was Adopted.
6. Upon a motion by Mrs. Bush, seconded by Mr. Griffith, the minutes of the Regular Board Meeting on November 24, 2025, were approved.
7. Library Director, Margie Hartough, shared correspondence with the Board of Trustees, making special mention of a thoughtful monetary donation from library patrons, Javier and Marisa Lorenzo, as well as a thoughtful monetary donation from the Dix Hills Garden Club.
8. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, Abstract No. 1321, in the amount of \$11,466.28, was ratified.
9. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, Abstract No. 1322, in the amount of \$40,261.86, was approved.
10. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, Abstract No. 1323, in the amount of \$35,170.70, was approved.
11. Upon motion by Mr. Goldman, seconded by Mr. Bloomstein, Abstract No. 1324, in the amount of \$139,283.25, was approved.
12. Upon motion by Mr. Goldman, seconded by Mr. Bloomstein, Abstract No. 1325, in the amount of \$136,230.00, was approved.

13. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, Payroll Warrant No. 1595, dated 11/26/25 in the amount of \$180,510.77, was ratified.
14. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, Payroll Warrant No. 1596, dated 12/11/25 in the amount of \$187,744.07, was ratified.
15. Business Manager, Michele Peluso, discussed financial reports.
16. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the Board of Trustees approved the resolution authorizing the attendance of the Business Manager, Michele Peluso, at the Government Finance Officers' Association Conference in Albany from April 15 – 17, 2025, at a cost not to exceed \$1,500.00.
17. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, the Board of Trustees approved the resolution to process a 1-Year renewal of our existing Library Market website and calendar hosting service at a cost not to exceed \$5,875.00, beginning December 28, 2025.
18. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees approved the resolution to adopt new Sexual Harassment Policy.
19. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the Board of Trustees approved the resolution to rescind prior Sexual Harassment Policy.
20. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the Board of Trustees approved the resolution to adopt new Nepotism Policy.
21. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the Board of Trustees approved the resolution to rescind the prior Nepotism Policy.
22. Upon a motion Mrs. Bush, seconded by Mr. Griffith, the Board of Trustees approved the resolution to revise the Policy for Hiring Library Employees as amended.
23. Upon a motion Mr. Bloomstein, seconded by Mr. Goldman, the Board of Trustees approved revised Policy for Hiring Library Employees as further amended.
24. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, the Board of Trustees approved the resolution to rescind the Appointment of Library Pages Policy.
25. Library Director, Margie Hartough, shared her Monthly Report.

26. The Board of Trustees reviewed the Departmental Monthly Reports and Departmental Monthly Statistics.
27. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the Board of Trustees approved the December Personnel Report.
28. Upon a motion by Mrs. Bloomstein, seconded by Mrs. Bush, the Board of Trustees entered Executive Session at 7:36PM to discuss details of proposed, current, or pending litigation.
29. Upon a motion by Mr. Goldman, seconded by Mrs. Bush, the Board of Trustees reconvened into Open Session at 7:49PM.
30. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the meeting was adjourned at 7:50PM.

Respectfully submitted,

Rosemarie Menta
Clerk of the Board of Trustees

Gregory Laub
Board President