

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON FEBRUARY 24, 2025, AT DIX HILLS.

1. The meeting was called to order by Library Board Vice President, Jacob Goldman, at 6:30PM. Also present were Board Members, Wayne Griffith, Joyce E. Bush, and Larry Bloomstein.  
Board Member, Gregory Laub, was absent with prior notice.
2. Also present were Library Director, Margaret Hartough, Assistant Library Director, Christopher DeCristofaro, Business Manager, Michele Peluso, and the Clerk of the Board of Trustees, Rosemarie Menta.
3. There were no guests.
4. The Pledge of Allegiance was recited.
5. Upon a motion by Mrs. Bush, seconded by Mr. Bloomstein, the Agenda was Adopted.
6. Upon a motion by Mrs. Bush, seconded by Mr. Griffith, the minutes of the Regular Board Meeting on January 21, 2025, were approved. (Mr. Bloomstein abstained.)
7. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, Abstract No. 1276, in the amount of \$13,953.38, was ratified.
8. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, Abstract No. 1277, in the amount of \$70,243.59, was approved.
9. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, Abstract No. 1278, in the amount of \$265,628.75, as approved.
10. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, Abstract No. 1279, in the amount of \$133,983.30, was approved.
11. Upon a motion by Mrs. Bush, seconded by Mr. Griffith, the Payroll Warrant No. 1573, dated 1/23/25 in the amount of \$161,625.20 was ratified.
12. Upon a motion by Mrs. Bush, seconded by Mr. Griffith, the Payroll Warrant No. 1574, dated 2/06/25 in the amount of \$157,793.85, was ratified.
13. Business Manager, Michele Peluso, discussed financial reports.

14. Upon a motion by Mr. Bloomstein, seconded by Mrs. Bush, the Board of Trustees approved the revised resolution authorizing the attendance of the Library Director and three (3) Librarians and/or Trustees at the ALA Annual Conference in Philadelphia, PA, from Thursday, June 26, 2025, to Monday, June 30, 2025, at a cost not to exceed \$3,200 per person.
15. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees authorized the transfer of \$500,000 from the FNBLI Operating Fund General Account to the M&T Bank Capital Fund Account. Funds will be invested in 12-month US Treasuries with a 4.06% yield.
16. Upon a motion by Mr. Griffith, seconded by Mrs. Bush, the Board of Trustees:
  - a) Authorized to make the following investments in Certificates of Deposit with First National Bank of Long Island:
    - \$500,000 12-month CD 3.50% APY
    - \$500,000 12-month CD 3.50% APYFunds to be drawn from HHHCL General Account ending in 3570.
  - b) Authorized to not renew the following CDs maturing in March 2025 as follows:
    - \$250,000 12-month CD maturing 3/05/25
    - \$250,000 12-month CD maturing 3/05/25
    - \$500,000 7-month CD maturing 3/21/25Original deposit and related interest to be transferred to General Account ending in 3570.
17. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, The Board of Trustees adopted a CIPA-Compliant Internet Safety Policy.
18. Library Director, Margie Hartough, shared her Monthly Report.
19. The Board of Trustees reviewed the Departmental Monthly Reports and Departmental Monthly Statistics.
20. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees approved the February Personnel Report.
21. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Board of Trustees entered Executive Session to discuss confidential personnel matters at 7:13PM.

22. Upon a motion by Mr. Bloomstein, seconded by Mrs. Bush, the Board of Trustees reconvened into Open Session at 7:31PM.

23. Upon a motion by Mr. Griffith, seconded by Mrs. Bush, the meeting was adjourned at 7:31PM.

Respectfully submitted,

Rosemarie Menta  
Clerk of the Board of Trustees

Wayne Griffith  
Secretary