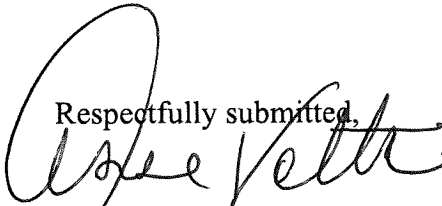


MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON JUNE 21, 2021, VIA ZOOM AT 6:30PM.

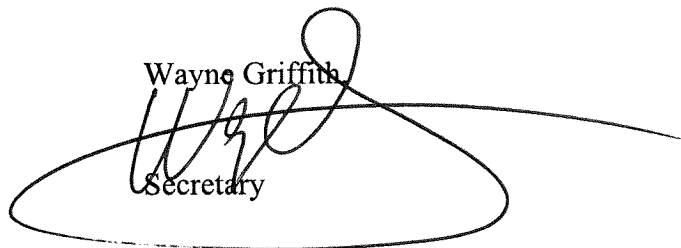
1. The meeting was called to order by the President, Jacob Goldman, at 6:30pm. Also, present were Board Trustees, Larry Bloomstein, Bruce Gordon, Maxine Cohen, and Wayne Griffith.
2. Also present were, Helen Crosson, Library Director, Charlene Muhr, Assistant Library Director, Michele Peluso, Business Manager I, Anne Votta, Substitute Clerk of the Board of Trustees, Rosemarie Menta, Senior Office Assistant and Christopher Sarubbi, staff host for Zoom meeting.
3. Dominic Calgi and Dorian DeLaurentiis from Calgi Construction, Nina Lesser and Ronan Wilk from Gisolfi Architects, Christopher Robinson from R & M Engineering, staff members Margie Hartough and Donna Barnes, attended as guests.
4. Upon a motion by Mr. Griffith seconded by Mr. Gordon the minutes of the regular board meeting on May 18, 2021, were approved.
5. Dorian DeLaurentiis from Calgi Construction discussed the June 2021 Executive Summary for the new building.
6. Dominic Calgi, Dorian DeLaurentiis from Calgi Construction, Nina Lesser and Ronan Wilk from Gisolfi Associates, Christopher Robinson from R & M Engineering left the meeting at 6:52 pm.
7. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the Board of Trustees entered Executive Session to discuss personnel matters at 6:52pm.
8. The Board of Trustees reconvened into open session at 7:02pm.
9. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, Abstract No. 1041 in the amount of \$4,536.61 was ratified.
10. Upon a motion by Mrs. Cohen seconded by Mr. Griffith, Abstract No. 1042 in the amount of \$40,509.99 was approved.
11. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, Abstract No. 1043 in the amount of \$41,156.94 was approved.
12. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, Abstract No. 1044 in the amount of \$149,742.02 was approved.
13. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, Abstract No. 1045 in the amount of \$86,481.22 was approved.

14. Upon a motion by Mrs. Cohen seconded by Mr. Griffith, Abstract No. 1046 in the amount of \$1,370,121.80 was approved.
15. Upon a motion by Mrs. Cohen seconded by Mr. Griffith, the Payroll Warrant No. 1477 dated 5/20/21 in the amount of \$126,880.70 was ratified. (Mr. Gordon abstained).
16. Upon a motion by Mrs. Cohen seconded by Mr. Griffith the Payroll Warrant No.1478 dated 6/3/21 in the amount of \$129,565.96 was ratified. (Mr. Gordon abstained).
17. Michele Peluso, Business Manager discussed financial reports.
18. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein the Board of Trustees approved the purchase of two book drops for the new library. One for books and second for food donations at a cost not to exceed \$11,100.00.
19. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein the Board of Trustees approved the purchase of two receptacles with covered top & black plastic liner, at a cost not to exceed \$2,200.00.
20. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein the Board of Trustees approved the purchase three outdoor musical instruments for the Children's Garden at a cost not to exceed \$5,000.00.
21. Upon a motion by Mr. Griffith, seconded by Mrs. Bloomstein, the Board of Trustees awarded the contract for the printing and mailing of the library newsletter to R & J Graphics, 45 Central Avenue, Farmingdale, NY, the lowest bidder, beginning with the September/October 2021 and authorize the Director to enter into a contract.
22. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Board of Trustees approved the Memorandum of Agreement between Half Hollow Hills Community Library and the Half Hollow Hills Community Library Employees Association to extend the cooperative bargaining agreement to June 30, 2023.
23. Board of Trustees discussed the purchase of an Exterior Digital Sign at 55 Vanderbilt Parkway and was tabled.
24. Recommendation to purchase one copier for the Programs Department at a cost not to exceed \$8,100.00 was tabled.
25. Helen Crosson, Library Director discussed her monthly report with the Board of Trustees.
26. Upon a motion by Mr. Griffith seconded by Mr. Bloomstein, the Board of Trustees approved the Personnel Report (Mr. Gordon and Mrs. Cohen abstained).

27. Upon a motion by Mr. Bloomstein, seconded by Mr. Gordon, the Board of Trustees approved the purchase of plaster frames at the air outlets due to the change of the ceilings in the gang bathrooms from acoustic tile to gypsum board per Helen's request to deter hiding anything above the ceilings at a cost not to exceed \$1,666.67.
28. Upon a motion by Mr. Bloomstein, seconded by Mr. Gordon, the Board of Trustees approved the purchase to lower Plenum boxes for the supply diffusers on the third floor due to conflicts with steel, conduits and piping not to exceed \$2,298.76.
29. Upon a motion by Mr. Bloomstein, seconded by Mrs. Gordon, the Board of Trustees
30. Meeting was adjourned at 7:48pm.

Respectfully submitted,  


Anne Votta  
Substitute Clerk of the Board of Trustees

Wayne Griffith  
  
Secretary

