

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON MARCH 24, 2025, AT DIX HILLS.

1. The meeting was called to order by Library Board President, Gregory Laub at 6:30PM. Also present were Board Members, Jacob Goldman, Joyce E. Bush, and Larry Bloomstein.
Board Member, Wayne Griffith, was absent with prior notice.
2. Also present were Library Director, Margaret Hartough, Business Manager, Michele Peluso, the Clerk of the Board of Trustees, Rosemarie Menta, and the Substitute Clerk of the Board of Trustees, Anne Votta.
Assistant Library Director, Christopher DeCristofaro, was absent with prior notice.
3. Also present was John Varrone and Jeffrey Sills as guests.
4. The Pledge of Allegiance was recited.
5. Upon a motion by Mr. Goldman, seconded by Mrs. Bush, the Agenda was Adopted as Amended.
6. Upon a motion by Mr. Goldman, seconded by Mrs. Bush, the minutes of the Regular Board Meeting on February 24, 2025, were approved. (Mr. Laub abstained.)
7. Upon a motion by Mr. Goldman, seconded by Mrs. Bush, Abstract No. 1280, in the amount of \$13,157.38, was ratified.
8. Upon a motion by Mr. Goldman, seconded by Mrs. Bush, Abstract No. 1281, in the amount of \$90,401.17, was approved.
9. Upon a motion by Mr. Goldman, seconded by Mrs. Bush, Abstract No. 1282, in the amount of \$14,511.33, as approved.
10. Upon a motion by Mr. Goldman, seconded by Mrs. Bush, Abstract No. 1283, in the amount of \$132,574.14, was approved.
11. Upon a motion by Mr. Goldman, seconded by Mrs. Bush, Abstract No. 1284, in the amount of \$970.00, was approved.
12. Upon motion by Mr. Goldman, seconded by Mrs. Bush, the Payroll Warrant No. 1575, dated 2/20/25 in the amount of \$162,979.61 was ratified.

13. Upon a motion by Mr. Goldman, seconded by Mrs. Bush, the Payroll Warrant No. 1576, dated 3/06/25 in the amount of \$153,268.40, was ratified.
14. Business Manager, Michele Peluso, discussed financial reports.
15. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, the Board of Trustees authorized the increase of the minimum dollar amount of checks that require a second authorized signer from \$3,000.00 to \$5,000.00.
16. Upon a motion by Mr. Goldman, seconded by Mrs. Bush, the Board of Trustees approved the resolution to hire the lowest responsible bidder, Sunrise Electrical Services LLC dba Sunrise Power Solutions, 923 Motor Parkway, Hauppauge, NY 11788, to install additional solar panels at the Dix Hills library location at a cost not to exceed \$178,400.00.
17. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the Board of Trustees accepted the New York State Annual Report for 2024.
18. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the Board of Trustees authorized the Clerk of the Board of Trustees to destroy all the ballots cast, spoiled, and unused in the April 16, 2024 Annual Budget Vote and Trustee Election, pursuant to Education Law §2034(6)(b).
19. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, the Board of Trustees revised the wording under section#16 of the Independent Contractor Program Contract Policy to reflect library signor's current job title.
20. The Board of Trustees tabled the discussion regarding the adoption of an Immigration Enforcement Policy.
21. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, the Board of Trustees adopted a Notification to Employees of a Request for Access to Disciplinary Records policy.
22. Library Director, Margie Hartough, shared her Monthly Report.
23. The Board of Trustees reviewed the Departmental Monthly Reports and Departmental Monthly Statistics.
24. Upon a motion by Mrs. Bush, seconded by Mr. Bloomstein, the Board of Trustees approved the March Personnel Report.

25. Upon a motion by Mrs. Bush, seconded by Mr. Bloomstein, the meeting was adjourned at 7:24PM.

Respectfully submitted,

Rosemarie Menta
Clerk of the Board of Trustees

Gregory Laub
President