

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON MAY 18, 2021, VIA ZOOM AT 6:30PM.

1. The meeting was called to order by the President, Jacob Goldman, at 6:30pm. Also, present were Board Trustees, Larry Bloomstein, Bruce Gordon, Maxine Cohen, and Wayne Griffith.
2. Also present were, Helen Crosson, Library Director, Charlene Muhr, Assistant Library Director, Michele Peluso, Business Manager I, Anne Votta, Substitute Clerk of the Board of Trustees, Rosemarie Menta, Senior Office Assistant and Sharron McDevitt, staff host for Zoom meeting.
3. Dominic Calgi and Dorian DeLaurentiis from Calgi Construction, Nina Lesser from Gisolfi Architects, Andrew Martingale from Hamburger, Maxson, Yaffee & Martingale, LLP., staff members Margie Hartough, Monica Salo, Donna Barnes, and Jolene Lescio attended as guests.
4. Upon a motion by Mr. Bloomstein seconded by Mrs.Cohen, the minutes of the regular board meeting on April 19, 2021, were approved.
5. Dorian DeLaurentiis from Calgi Construction discussed the May 2021 Executive Summary for the new building.
6. Dominic Calgi, Dorian DeLaurentiis from Calgi Construction, Nina Lesser from Gisolfi Associates left the meeting at 7:25pm.
7. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Board of Trustees entered Executive Session to discuss personnel matters at 7:26pm.
8. The Board of Trustees reconvened into open session at 8:09pm.
9. Upon a motion by Mr. Bloomstein, seconded by Mr. Gordon, Abstract No. 1035 in the amount of \$4,331.65 was ratified.
10. Upon a motion by Mr. Bloomstein, seconded by Mr. Gordon, Abstract No. 1036 in the amount of \$45,562.10 was approved.
11. Upon a motion by Mr. Bloomstein, seconded by Mr. Gordon, Abstract No. 1037 in the amount of \$31,059.65 was approved.
12. Upon a motion by Mr. Bloomstein, seconded by Mr. Gordon, Abstract No. 1038 in the amount of \$119,558.81 was approved.
13. Upon a motion by Mr. Bloomstein, seconded by Mr. Gordon, Abstract No. 1039 in the amount of \$91,098.34 was approved.

14. Upon a motion by Mr. Bloomstein seconded by Mr. Gordon, Abstract No. 1040 in the amount of \$1,136,559.70 was approved.
15. Upon a motion by Mrs. Cohen seconded by Mr. Bloomstein, the Payroll Warrant No. 1475 dated 4/22/21 in the amount of \$126,886.51 was ratified. (Mr. Gordon abstained).
16. Upon a motion by Mrs. Cohen seconded by Mr. Bloomstein, the Payroll Warrant No.1476 dated 5/6/21 in the amount of \$126,313.55 was ratified. (Mr. Gordon abstained).
17. Michele Peluso, Business Manager discussed financial reports.
18. Upon a motion by Mr. Griffith, seconded by Mr. Gordon the Board of Trustees approved the refurbishment of the Library's Steinway Grand Piano not to exceed \$2,830.00.
19. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith the Board of Trustees approved the purchase of one copier to replace the public copier in Dix Hills. The second copier was tabled for the next board meeting.
20. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith the Board of Trustees approved the change in the Melville Branch hours effective July 1, 2021. The Sunday schedule will begin on October 3, 2021, at the Dix Hills building.
21. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the Board of Trustees entered Executive Session to discuss personnel matters at 8:24pm.
22. The Board of Trustees reconvened into open session at 8:34pm.
23. Andrew Martingale from Hamburger, Maxson, Yaffee & Martingale, LLP., left at 8:39pm.
24. Upon a motion by Mr. Griffith, seconded by Mr. Gordon, the Board of Trustees approved the Center for Disease Control and Prevention ("CDC") Guidance, and hereby lifts its indoor mask mandate for fully vaccinated individuals only.
25. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees approved the 9/16" thick glass from ½" for glass railings at the double height floor openings and to meet code requirements, not to exceed \$4,267.00.
26. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees approved the additional locations of air terminals and clips to the metal roofing, that are required to acquire the UL Master Label, not to exceed \$5,234.31.
27. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees approved the proposed Fire Hydrant to be tapped off the main in the road, and that the size of the piping be 6 inches. The county requires this work to be done by one of their pre-selected contractors not to exceed \$13,495.02.

28. Helen Crosson, Library Director discussed her monthly report with the Board of Trustees.
29. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees approved the Personnel Report (Mr. Gordon abstained).
30. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the Board of Trustees Meeting was adjourned at 9:10pm.

Respectfully submitted,

Anne Votta  
Substitute Clerk of the Board of Trustees

Wayne Griffith,

Secretary