

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON MAY 19, 2025, AT DIX HILLS.

1. The meeting was called to order by Library Board President, Gregory Laub at 6:30PM. Also present were Board Members, Jacob Goldman, and Larry Bloomstein. Board Members, Joyce E. Bush and Wayne Griffith were absent with prior notice.
2. Also present were Library Director, Margaret Hartough, Assistant Library Director, Christopher DeCristofaro, Business Manager, Michele Peluso, and the Clerk of the Board of Trustees, Rosemarie Menta.
3. The Pledge of Allegiance was recited.
4. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, the Agenda was Adopted.
5. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, the minutes of the Regular Board Meeting on April 21, 2025, were approved.
6. Library Director, Margaret Hartough, shared a Certificate of Appreciation received from Little Shelter Animal Rescue thanking the library for items obtained as part of a donation drive coordinated by the Teens Department.
7. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, Abstract No. 1290, in the amount of \$11,849.06, was ratified.
8. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, Abstract No. 1291, in the amount of \$76,946.30, was approved.
9. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, Abstract No. 1292, in the amount of \$63,788.56, was approved.
10. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, Abstract No. 1293, in the amount of \$134,106.29, was approved.
11. Board Member, Joyce E. Bush, joined the meeting at 6:40PM.
12. Upon motion by Mr. Goldman, seconded by Mrs. Bush, Payroll Warrant No. 1579, dated 4/17/25 in the amount of \$158,794.75, was ratified.
13. Upon a motion by Mr. Goldman, seconded by Mrs. Bush, Payroll Warrant No. 1580, dated 5/01/25 in the amount of \$149,705.73, was ratified.

14. Business Manager, Michele Peluso, discussed financial reports and then provided an update regarding the GFOA Conference she recently attended.
15. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, the Board of Trustees approved the resolution accepting the terms of the engagement letter of Baldessari & Coster LLP, auditor for the financial statements for the audit year ended June 30, 2025, at an annual stipend of \$14,400.00.
16. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, the Board of Trustees approved the updated Circulation Loan Rules as amended.
17. Upon a motion by Mrs. Bush, seconded by Mr. Bloomstein, the Board of Trustees discussed Open Meeting Law Video Conferencing.
18. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the Board of Trustees closed the discussion of Open Meeting Law Video Conferencing with no action.
19. Library Director, Margie Hartough, shared her Monthly Report.
20. The Board of Trustees reviewed the Departmental Monthly Reports and Departmental Monthly Statistics.
21. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, the Board of Trustees approved the May Personnel Report.
22. Upon a motion by Mr. Goldman, seconded by Mrs. Buth, the Board of Trustees entered into Executive Session at 7:35PM to discuss confidential personnel matters.
23. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, the Board of Trustees reconvened into Open Session at 7:46PM.
24. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, the meeting was adjourned at 7:46PM.

Respectfully submitted,

Rosemarie Menta  
Clerk of the Board of Trustees

Gregory Laub  
President