

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON NOVEMBER 16, 2020 VIA ZOOM AT 6:30PM.

1. The meeting was called to order by the President, Jacob Goldman, at 6:30pm. Also present were Board Trustees, Larry Bloomstein, Bruce Gordon, Maxine Roeper Cohen and Wayne Griffith arrived at 6:45pm.
2. Also present were, Helen Crosson, Library Director, Charlene Muhr, Assistant Library Director, Anne Votta, Substitute Clerk of the Board of Trustees, Sharron McDevitt, staff host for zoom meeting. Patricia Lynch, Clerk of the Board of Trustees and Michele Peluso, Business Manager were absent with prior notice.
3. Andrew Martingale of Hamburger, Maxson, Yaffe & McNally, LLP, Dorian DeLaurentiis and Dominic Calgi of Calgi Construction attended as guests.
4. Margie Hartough, (Staff Member) Ezeder Tzorginda, and Ana Oian Ametsa attended as guests.
5. Ezeder Tzorginda and Ana Oian Ametsa addressed the Board of Trustees regarding Columbus Day and Native American Heritage events.
6. Upon a motion by Mr. Bloomstein seconded by Mr. Gordon the Board of the Trustees entered Executive Session to discuss construction contracts at 6:39pm.
7. The Board of Trustees reconvened into open session at 7:03pm.
8. Upon a motion by Mr. Bloomstein seconded by Mr. Gordon the Board of the Trustees approved a first amendment to the construction management agreement with Calgi Construction Company, Inc., upon the terms and conditions set forth in the agreement between the Library and Calgi Construction Company, Inc., on file in the office of the Library Director.
9. Ezeder Tzorginda and Ana Oian Ametsa left the meeting 7:05pm.
10. Dorian DeLaurentiis and Dominic Calgi discussed the November 2020 Executive Summary for the building project.
11. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Gordon the minutes of the regular board meeting on October 19, 2020 were approved.
12. Upon a motion by Mr. Gordon and seconded by Mrs. Roeper Cohen Abstract No. 1003 in the amount of \$4,469.93 was ratified.

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13. Upon a motion by Mr. Gordon seconded by Mrs. Roeper Cohen, Abstract No. 1004 in the amount of \$84,140.63 was approved.
14. Upon a motion by Mr. Gordon seconded by Mrs. Roeper Cohen, Abstract No. 1005 in the amount of \$517,145.88 was approved.
15. Upon a motion by Mr. Gordon seconded by Mrs. Roeper Cohen Abstract No. 1006 in the amount of \$640,887.27 was approved.
16. Upon a motion by Mr. Gordon, seconded by Mrs. Roeper Cohen Abstract No. 1007 in the amount of \$87,462.34 was approved.
17. Chris Robinson from R & M Engineering arrived at 7:51pm.
18. Chris Robinson from R & M Engineering discusses with the Board of Trustees the concrete curbing and four leaching catch basins to prevent water runoff on to library property.
19. Upon a motion by Mr. Bloomstein seconded by Mr. Gordon the Board of the Trustees approved the recommendation to add 375 linear feet of concrete curbing and four (4) leaching catch basins to prevent water runoff on the library property at 55 Vanderbilt Parkway, at a cost not to exceed \$160,000.
20. Wayne Griffith, Library Trustee left the meeting at 7:55pm.
21. Dorian DeLaurentiis and Dominic Calgi from Calgi Construction, Chris Robinson from R & M Engineering left the meeting at 8:04 pm.
22. Upon a motion by Mr. Bloomstein seconded by Mr. Gordon the Payroll Warrant No. 1462 dated 10/18/20 in the amount of \$128,381.37 was ratified.
23. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Bloomstein the Payroll Warrant No. 1463 dated 11/01//20 in the amount of \$129,311.65 was ratified.
24. Upon a motion by Mr. Bloomstein seconded by Mr. Gordon the Board of Trustees approved the recommendation to approve the proposed SCLS 2021 Operating Budget in the amount of \$12,578,337 and authorize the Member Library Support payment upon receipt of the SCLS bill.
25. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith the Board of Trustees approved the recommendation to purchase a SMART Board, Mobile Stand (with sound bar mount) at a cost not to exceed \$5,200.

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26. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Bloomstein the Board of Trustees approved the recommendation to award the cleaning contract to CBM Maintenance, 200 Oak Drive Syosset, New York 11791; beginning December 1, 2020 and ending November 30, 2021.
27. Wayne Griffith, Library Trustee returned to meeting at 8:30pm.
28. The Director discussed her report with the Board of Trustees.
29. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith the Board of Trustees approved the Personnel Report. (Mr. Gordon abstained).
30. Upon a motion by Mr. Griffith seconded by Mrs. Roeper Cohen the Board of the Trustees meeting was adjourned at 8:57 pm.

Respectfully submitted,

Anne Votta
Substitute Clerk of the Board of Trustees

Wayne Griffith, Secretary