

AMENDED MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON NOVEMBER 22, 2021 AT CHESTNUT HILL ELEMENTARY SCHOOL AT 6:30PM.

1. The meeting was called to order by the President, Jacob Goldman, at 6:32pm. Also present were Board members, Maxine Cohen, Bruce Gordon, Wayne Griffith, and Larry Bloomstein.
2. Also present were, Helen Crosson, Library Director, Charlene Muhr, Assistant Library Director, Michele Peluso, Business Manager I, Anne Votta, Clerk of the Board of Trustees, Rosemarie Menta, Substitute Clerk of the Board of Trustees and Sharron McDevitt, Staff host for Smartboard presentation.
3. Also present was Andrew Martingale from Hamburger, Maxson, Yaffe & Martingale, LLP.
4. Upon a motion by Mr. Bloomstein, seconded by Mr. Gordon, the Board of Trustees entered Executive Session to discuss personnel matters at 6:33pm.
5. The Board of Trustees reconvened into Open Session at 7:24pm.
6. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Board of Trustees approved the resolution to approve the attendance of up to 5 Trustees, the director and 3 staff members at the Public Library Association conference in Portland, OR, from March 23-25, 2022, at an amount not to exceed \$2,400 each person.
7. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the Board of Trustees approved a new Procurement Policy.
8. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the Board of Trustees approved the Second Amendment to the policy Patron Code of Conduct-Covid 19.  
(Vote Yea: Mr. Goldman, Mr. Bloomstein, Mrs. Cohen, Nay: Mr. Gordon, Mr. Griffith).
9. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the Board of Trustees approved an amendment to the CBA for an Enhanced Retirement Incentive. Mr. Gordon abstained.  
(Vote Yea: Mr. Goldman, Mr. Bloomstein, Mr. Griffith, Nay: Mrs. Cohen).
10. Andrew Martingale from Hamburger, Maxson, Yaffe & Martingale, LLP, left the meeting at 8:14pm.
11. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein, the minutes of the Regular Board Meeting on October 18, 2021, were approved.
12. Upon a motion by Mr. Griffith, seconded by Mr. Gordon, Abstract No. 1073 in the amount of \$8,808.29 was ratified.

13. Upon a motion by Mr. Griffith, seconded by Mr. Gordon, Abstract No. 1074 in the amount of \$64,151.22 was approved.
14. Upon a motion by Mr. Griffith seconded by Mr. Gordon, Abstract No. 1075 in the amount of \$56,839.85 was approved.
15. Upon a motion by Mr. Griffith seconded by Mr. Gordon, Abstract No. 1076 in the amount of \$46,617.34 was approved.
16. Upon a motion by Mr. Griffith, seconded by Mr. Gordon, Abstract No. 1077 in the amount of \$313,562.33 was approved.
17. Upon a motion by Mr. Griffith seconded by Mr. Gordon, Abstract No. 1078 in the amount of \$565,970.97 was approved.
18. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the Payroll Warrant No. 1488 dated 10/21/21 in the amount of \$138,657.92 was ratified. (Mr. Gordon abstained).
19. Upon a motion by Mrs. Bloomstein, seconded by Mrs. Cohen, the Payroll Warrant No. 1489 dated 11/4/21 in the amount of \$136,638.96 was ratified. (Mr. Gordon abstained).
20. Michele Peluso, Business Manager, discussed the financial reports.
21. Helen Crosson, Library Director, discussed her monthly report.
22. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, the Board of Trustees approved the Personnel Report (Mr. Gordon abstained).
23. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, the meeting was adjourned at 8:24pm.

Respectfully submitted,

Anne Votta  
Clerk of the Board of Trustees

Wayne Griffith,  
Secretary