

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON SEPTEMBER 27, 2024, AT DIX HILLS.

1. The meeting was called to order by Library Board President, Gregory Laub, at 5:30PM. Also present were Board Members, Joyce E. Bush, and Larry Bloomstein. Board Member, Jacob Goldman, arrived at 5:37PM. Board Member, Wayne Griffith, was absent with prior notice.
2. Also present were Contingent Library Director, Margaret Hartough, Business Manager, Michele Peluso, and Clerk of the Board of Trustees, Rosemarie Menta.
3. Also present were Betty Tomforde, Joan Schmitt, Linda Milliken, and Herb Schiller as guests.
4. The Pledge of Allegiance was recited.
5. Upon a motion by Mrs. Bush, seconded by Mr. Bloomstein, the Agenda was Adopted as amended.
6. Upon a motion by Mrs. Bush, seconded by Mr. Bloomstein, the minutes of the Regular Board Meeting on August 19, 2024, were approved.
7. Upon a motion by Mrs. Bush, seconded by Mr. Bloomstein, the minutes of the Special Executive Board Meeting on September 19, 2024, were approved.
8. Upon a motion by Mr. Bloomstein, seconded by Mrs. Bush, Abstract No. 1253, in the amount of \$15,843.61, was ratified.
9. Upon a motion by Mr. Bloomstein, seconded by Mrs. Bush, Abstract No. 1254, in the amount of \$193,733.54, was approved.
10. Upon a motion by Mr. Bloomstein, seconded by Mrs. Bush, seconded by Abstract No. 1255, in the amount of \$47,746.92, was approved.
11. Upon a motion by Mr. Bloomstein, seconded by Mrs. Bush, Abstract No. 1256, in the amount of \$134,155.97, was approved.
12. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, the Payroll Warrant No. 1562, dated 8/22/24 in the amount of \$148,516.53 was ratified.

13. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, the Payroll Warrant No. 1563, dated 9/05/24 in the amount of \$141,060.83 was ratified.
14. Business Manager, Michele Peluso, discussed financial reports.
15. Upon a motion by Mr. Goldman, seconded by Mrs. Bush, the Board of Trustees approved the recommendation to Uncommit the balances related to the Capital Fund as listed in Note 10 of the audited financial statements as of the fiscal year ending June 30, 2024; and Recommit changing the detailed line-item descriptions and amounts to one total amount labelled: "Repairs" was approved. There is no change to the total funds committed.
16. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, the Board of Trustees approved the Memorandum of Agreement between the Board and the Half Hollow Hills Community Library Employees Association, establishing the internal Library position of "Head of Programs/Community Engagement Coordinator," and authorized the President of the Board of Trustees to execute the Agreement on behalf of the Board.
17. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the Board of Trustees adopted the Budget Vote and Trustee Election Calendar for 2025.
18. Upon a motion by Mr. Goldman, seconded by Mrs. Bush, the Board of Trustees appointed Rosemarie Menta, Clerk of the Board of Trustees, as Clerk of the Annual Budget Vote and Trustee Election to be held on April 8, 2025.
19. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, the Board of Trustees appointed Susan Gmoser as Chairperson/Chief Inspector of the Annual Budget Vote and Trustee Election to be held on April 8, 2025.
20. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the Board of Trustees adopted the Application for State Aid for Library Construction Program FY 2024-2025 for Solar Panels
21. Contingent Library Director, Margie Hartough, shared her Monthly Report and provided a staffing update.
22. The Board of Trustees reviewed the Department Monthly Reports and Department Monthly Statistics.
23. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, the Board of Trustees approved the September Personnel Report.
24. Upon a motion by Mrs. Bush, seconded by Mr. Bloomstein, the Board of Trustees entered into Executive Session at 6:30PM to discuss confidential personnel matters.

25. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the Board of Trustees reconvened into Open Session at 6:57PM.
26. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, the meeting was adjourned at 6:58PM

Respectfully submitted,

Rosemarie Menta
Clerk of the Board of Trustees

Gregory Laub
Board President