

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON FEBRUARY 15, 2022 AT CHESTNUT HILL ELEMENTARY SCHOOL AT 6:30PM, VIA ZOOM.

1. The meeting was called to order by the President, Jacob Goldman, at 6:30pm. Also present were Board members, Maxine Cohen, Bruce Gordon, Larry Bloomstein, and Wayne Griffith.
2. Also present were, Helen Crosson, Library Director, Charlene Muhr, Assistant Library Director, Michele Peluso, Business Manager I, Anne Votta, Clerk of the Board of Trustees, Rosemarie Menta, Substitute Clerk of the Board of Trustees and Sharron McDevitt, Staff Host for Zoom meeting.
3. Also present were Margie Hartough, Donna Barnes, Lawrence Schroder, Angela Todd, and Craig Gardy as guests.
4. Also present was Dorian De Laurentiis, from Calgi Construction,
5. Dorian De Laurentiis from Calgi Construction discussed the February 2022 Executive Summary for the new building.
6. Dorian De Laurentiis from Calgi Construction left the meeting at 7:03pm.
7. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the minutes of the Regular Board Meeting on January 18, 2022, were approved.
8. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, Abstract No. 1092, in the amount of \$9,721.79, was ratified.
9. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, Abstract No. 1093, in the amount of \$62,192.61, was approved.
10. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, Abstract No. 1094, in the amount of \$35,314.09, was approved.
11. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, Abstract No. 1095, in the amount of \$97,295.80, was approved.
12. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, Abstract No. 1096, in the amount of \$573,580.63, was approved.
13. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, Abstract No. 1097, in the amount of \$96,782.15, was approved.

14. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein, the Payroll Warrant No. 1494 dated 1/13/22, in the amount of \$134,749.42, was ratified. (Mr. Gordon abstained).
15. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein, the Payroll Warrant No. 1495 dated 1/27/22, in the amount of \$137,452.60, was ratified. (Mr. Gordon abstained).
16. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein, the Payroll Warrant No. 1496 dated 2/10/22, in the amount of \$139,619.49, was ratified. (Mr. Gordon abstained).
17. Michele Peluso, Business Manager, discussed the financial reports.
18. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the Board of Trustees approved the purchase of nineteen (19) computers, at a cost not to exceed \$25,000.
19. Upon a motion by Mr. Gordon, seconded by Mr. Bloomstein, the Board of Trustees approved the purchase of two (2) MAC computers to replace the public use MAC computers in the Teen space at the Dix Hills building, at a cost not to exceed \$3,600.
20. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the Board of Trustees approved the modification of the Loan Rule pricing for the Ongoing Book Sales.
21. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the Board of Trustees approved the recommendation to repair the library's Steinway piano, at a cost not to exceed \$3,500.
22. Upon a motion by Mr. Gordon, seconded by Mr. Bloomstein, the Board of Trustees approved the recommendation to purchase a bronze plaque (24" x 18"), at a cost not to exceed \$2,500.
23. Upon a motion by Mr. Gordon, seconded by Mrs. Cohen, the Board of Trustees approved the recommendation to install external wiring under the desks in the Librarian's Office, Room 221 with wiremold, at a cost not to exceed \$6,100.
24. Upon a motion by Mr. Bloomstein, seconded by Mr. Gordon, the Board of Trustees approved the recommendation to install cable from the NOC to the floor plate in the Children's Library at a cost not to exceed \$3,100.
25. Upon a motion by Mrs. Cohen, seconded by Mr. Gordon, the Board of Trustees approved the recommendation to approve the one-time post-construction deep cleaning at a cost not to exceed \$5,600.
26. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Board of Trustees approved the recommendation to approve the relocation of the NEC Volp server and IP phones to 55 Vanderbilt Parkway, at a cost not to exceed \$3,300.
27. Helen Crosson, Library Director, discussed the relocation plans back to the new Dix Hills Library with the Board of Trustees.

28. Upon a motion by Mr. Gordon, seconded by Mr. Bloomstein, the Board of Trustees approved the opening of the Melville Branch on the following Sundays: March 6, 2022, March 15, 2022, and March 20, 2022.
29. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the Board of Trustees approved the closing of Chestnut Hill temporary library location on March 4, 2022 at 5:00pm and reopening at the new Dix Hills Library, on March 21, 2022, at 9:30am.
30. Upon a motion by Mr. Gordon, seconded by Mr. Bloomstein, the Board of Trustees entered Executive Session to discuss personnel matters at 7:46pm.
31. The Board of Trustees reconvened into Open Session at 8:00pm.
32. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees approved the Personnel Report (Mr. Gordon abstained).
33. Upon a motion by Mr. Gordon, seconded by Mr. Bloomstein, the meeting was adjourned at 8:02pm.

Respectfully submitted,

Anne Votta
Clerk of the Board of Trustees

Wayne Griffith,
Secretary