

HALF HOLLOW HILLS COMMUNITY LIBRARY

AGENDA

Tuesday, September 17, 2019

CHESTNUT HILL – 6:30 PM

- I. Call to order
- II. Executive Session if motion approved by majority of Trustees present for discussion of building project.
- III. Reading, amendment, if necessary, and approval of the minutes of the Regular Board Meeting and the Reorganization Meeting on July, 15 2019 and the Regular Board Meeting on August 19, 2019.
- IV. Correspondence & comments from visitors
- V. Ratification of Abstract No.929-\$3,409.34
Approval of Abstract No. 930 - \$32,409.76
Approval of Abstract No. 931 – \$54,459.22
Approval of Abstract No. 932 - \$120,329.68
Approval of Abstract No. 933 – \$90,049.17
Ratification of Payroll Warrant – No. 1431 dated 08/15/2019 -\$126,119.03
Ratification of Payroll Warrant – No. 1432 dated 08/29/2019 -\$137,577.41
Ratification of Payroll Warrant – No. 1433 dated 09/12/2019 -\$126,219.80
- VI. Financial Report
- VII. New Business
 1. American Library Association Midwinter Conference – Recommendation to approve the attendance of the Director and one staff member at the American Library Association Midwinter Conference in Philadelphia, PA, January 24 – 28, 2020 in amount not to exceed \$1,500 each.
 2. Public Library Association Conference – Recommendation to approve the attendance of up to 5 Trustees, the Director and 3 staff members at the Public Library Association Conference in Nashville, TN, February 25 – 29, 2020 in amount not to exceed \$2,200 each.
 3. Computer Software Purchase- Endpoint Detection and Response (EDR)- Recommendation to purchase EDR Software at a cost not to exceed \$5,710.
 4. Staff Holiday Party – Recommendation to authorize that the Library close on Friday, December 6, 2019 at 5pm for the Staff Holiday Party.
 5. Circulation Policy Revision – Recommendation to revise the Circulation Policy as shown on the proposed spreadsheet.

VIII. Reports

1. Director Report
2. Statistics

IX. Personnel

X. Building Project

1. Calgi Construction
2. Gisolfi Architects

XI. Adjournment

UPDATED