

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON JANUARY 21, 2020 AT CHESTNUT HILL ELEMENTARY SCHOOL

1. The meeting was called to order by the Vice President, Bruce Gordon at 6:35 pm. Also, present were Board members, Larry Bloomstein, Wayne Griffith, Maxine Roeper Cohen. Jacob Goldman was absent with prior notice.
2. Also present were Helen Crosson, Library Director, Charlene Muhr, Assistant Library Director, Michele Peluso, Business Manager I and Patricia Lynch, Clerk of the Board of Trustees.
3. Dominic Calgi from Calgi Construction, Chris Robinson from R & M Engineering and Nina Lesser from Gisolfi Associates attended as guests.
4. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein the Board of Trustees approved the minutes of the December 16, 2019 Board Meeting. The minutes from the January 13, 2020 Budget Workshop Meeting were tabled for approval at the February Board Meeting.
5. Dominic Calgi from Calgi Construction updated the Board of Trustees on the New Construction, Executive Summary, and timeline for the new building. Chris Robinson updated the Board of Trustees on his ongoing discussions with the Department of Health.
6. Dominic Calgi, Chris Robinson and Nina Lesser left the meeting at 6:54 pm.
7. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein Abstract No. 951 in the amount of \$4,257.16 was ratified.
8. Upon a motion by Mrs. Cohen and seconded by Mr. Bloomstein Abstract No. 952 in the amount of \$36,175.94 was approved.
9. Upon a motion by Mrs. Cohen seconded by Mr. Bloomstein Abstract No.953 in the amount of \$41,308.88 was approved.
10. Upon a motion by Mrs. Cohen seconded by Mr. Bloomstein, Abstract No. 954 in the amount of \$469,688.41 was approved.
11. Upon a motion by Mrs. Cohen seconded by Mr. Bloomstein, Abstract No. 955 in the amount of \$90,002.70 was approved.

12. Upon a motion by Mrs. Cohen seconded by Mr. Bloomstein Abstract No. 956 in the amount of \$21,000.10 was approved.
13. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein Abstract No. 957 in the amount of \$10,140.00 was approved.
14. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein the Payroll Warrant No. 1440 dated 12/19/19 in the amount of \$168,075.08 was ratified.
15. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein the Payroll Warrant No. 1441 dated 01/02/2020 in the amount of \$125,357.05 was ratified.
16. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein the Payroll Warrant No. 1442 dated 01/16/2020 in the amount of \$145,447.43 was ratified.
17. Upon a motion Mrs. Cohen, seconded by Mr. Griffith the Board of Trustees agreed to table the approval for the ALA Annual Conference in Chicago, IL from June 25, 2020 to June 30, 2020.
18. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith the Board of Trustees did not approve the installation of two automatic door openers at Chestnut Hill.
19. Upon a motion by Mrs. Cohen seconded by Mr. Griffith the Board of Trustees approved the purchase of two computers at a cost not to exceed \$2,317.90
20. The Director discussed her report with the Board of Trustees.
21. The Fiscal Year 20/21 budget discussion was tables until the Budget Work Session on February 11, 2020.
22. The Board of Trustees discussed the Statistical Report for December 2019.
23. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein the Board Trustees agreed to enter executive session to discuss the Personnel Report at 7:42pm.
24. The Board of Trustees reconvened into open session at 7:55pm.

25. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein the Board of Trustees approved the Personnel Report as amended. (Mr. Gordon abstained)
26. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein the Board of Trustees adjourned the Board Meeting at 7:57pm.

Respectfully submitted,

Patricia Lynch
Clerk of the Board of Trustees

Wayne Griffith,
Secretary