

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON SEPTEMBER 18, 2017 AT THE DIX HILLS BUILDING

1. The meeting was called to order by the Vice President, Maxine Roeper Cohen, at 6:45 p.m. Also present were Board members, Larry Bloomstein, and Wayne Griffith. Jacob Goldman and Bruce Gordon were absent with prior notice.
2. Also present were: Helen Crosson, Library Director; Charlene Muhr, Assistant Director, Michele Peluso, Business Manager I and Patricia Lynch, Clerk of the Board of Trustees.
3. Board of Trustees expressed their condolences to the Gordon and Goldman families for their loss.
4. Dr. Hogelmeyer, Tom and Elaine Fiorini attended the Board Meeting as guests, arriving at 6:55PM.
5. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith the minutes of the regular meeting on August 21, 017 were approved.
6. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, Abstract No. 789 in the amount of \$14,008.86 was approved.
7. Upon a motion by Mr. Bloomstien seconded by Mr. Griffith, Abstract No. 790 in the amount of \$31,672.02 was approved.
8. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, Abstract No. 792 in the amount of \$85,012.00 was approved.
9. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein Abstract No. 793 in the amount of \$25,998.76 was approved.
10. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith Abstract No. 794 in the amount of \$132,647.30 was approved.
11. Upon a motion by Mr. Bloomstien, seconded by Mr. Griffith the Payroll Warrant No. 1380 dated August 31, 2017 in the amount of \$141,832.16 was ratified.
12. Upon a motion by Mr. Bloomstein, seconded by Mr Griffith the Payroll Warrant No. 1381 dated September 14, 2017 in the amount of \$152,835.87 was ratified.
13. Dr. Hogelmeyer, Tom and Elaine Fiornini spoke to the Board regarding the Building Project.

14. Dr Hogelmeyer, Tom and Elaine Fiornini left the meeting 7:15PM.
15. The Board agreed to the attendance of Al Coster for audit review at the October Board Meeting.
16. Upon a motion by Mr. Bloomstien and seconded by Mr. Griffith the board approved to purchase replacement computers at a cost not to exceed \$17,900.
17. Upon a motion by Mr. Bloomstein and seconded by Mr. Griffith the board approved the attendance of the Director and one staff member at the American Library Association Midwinter Conference in Denver, Colorado, February 9 – February 13, 2018, at a cost not to exceed \$1,700 each.
18. The Board tabled after discussion the Maintenance of Public Order at Library Facilities Policy revision. Will be on the November Board Meeting agenda.
19. Upon a motion by Mr. Bloomstein and seconded by Mr. Griffith the Board approved to publish legal notice in the Long Island Newspaper for a 5-day bid notice for Contract Cleaning and Maintenance Service.
20. The Director presented her report and discussed it with the Board.
21. The Board discussed the statistical reports and programs for July, and future programs for August.
22. Upon a motion by Mr. Bloomstein and seconded by Mr. Griffith the Personnel Report was approved.
23. Judith White from CJ2 Public Relations Firm arrived at 7:35PM.
24. Judith White from CJ2 Public Relations Firm discussed the building project with the Board of Trustees.
25. Upon a motion by Mr. Griffith and seconded by Mr. Bloomstein the meeting was adjourned at 8:25PM

Respectfully submitted,

Patricia Lynch
Clerk of the Board of Trustees

Bruce Gordon,
Secretary