

**HALF HOLLOW HILLS COMMUNITY LIBRARY**  
**MONTHLY BOARD MEETING AGENDA**  
Monday, July 21, 2025

- I. Call to order.
- II. Adoption of the Agenda
- III. Reading, amendment, if necessary, and approval of the minutes of the Regular Board Meeting on June 23, 2025.
- IV. Correspondence & comments from visitors.
- V. Ratification of Abstract No.1298 - \$12,877.87  
Approval of Abstract No. 1299 - \$89,950.97  
Approval of Abstract No. 1300- \$38,846.52  
Approval of Abstract No. 1301- \$135,382.88  
Approval of Abstract No. 1302 - \$34,841.40  
Ratification of Payroll Warrant - No.1584 dated 6/26/25 \$150,978.79  
Ratification of Payroll Warrant - No.1585 dated 7/10/25 \$155,736.62
- VI. Financial Report
- VII. Unfinished Business
  - 1. Recommendation to approve revised Procurement Policy
- VIII. New Business
  - 1. Recommendation to rescind CD-Rom Policy and Typewriter Policy
  - 2. Recommendation to approve amended Use of Library Facilities Policy
  - 3. Recommendation to approve HVAC repair and replacement of boiler parts – Dix Hills
  - 4. Recommendation to authorize the attendance of the Assistant Library Director and four (4) Librarians and/or Trustees at the New York Library Association Annual Conference in Saratoga Springs, NY, from Wednesday, November 5, 2025, to Saturday, November 8, 2025, at a cost not to exceed \$2,500.00 per person.
  - 5. Recommendation to approve Designated Spaces Policy

6. Recommendation to allow the Board President to seek an advisory opinion from the New York State Office of the State Comptroller on concurrent board service.

IX. Operations

1. Library Director Report
2. Department Monthly Reports
3. Department Monthly Statistics

X. Personnel Report

- XI. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to Executive Session.

XII. Adjournment