

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON FEBRUARY 27, 2017, AT THE DIX HILLS BUILDING

1. The meeting was called to order by the President, Jacob Goldman, at 6:30 p.m. Also present were Board members Larry Bloomstein, Maxine Roeper Cohen, Bruce Gordon and Wayne Griffith.
2. Also present were: Helen Crosson, Library Director; Charlene Muhr, Assistant Library Director; Afshan Khan, Senior Account Clerk; and Marva Laronde, Clerk of the Board of Trustees.
3. Arlene Lowenhar (Staff), Albert Coster of Baldessari and Coster and Les Flaum, attended the Board Meeting as guests.
4. Upon a motion by Mr. Gordon, seconded by Mr. Bloomstein, the minutes of the special meeting on January 12, 2017, were approved.
5. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein, the minutes of the regular meeting on January 17, 2017, were approved.
6. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein, the minutes of the special meeting on February 16, 2017, were approved.
7. Albert Coster, of Baldessari and Coster, discussed with the Board using QuickBooks instead of Excel for the monthly financial reports to the Board.
8. Albert Coster left the meeting at 7:10 p.m.
9. Upon a motion by Mr. Gordon, seconded by Mr. Bloomstein, Abstract No. 750 in the amount of \$34,614.53 was approved.
10. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein, Abstract No. 751 in the amount of \$12,080.47 was ratified.
11. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, Abstract No. 752 in the amount of \$127,075.16 was approved.
12. Upon a motion by Mr. Gordon, seconded by Mrs. Cohen, Abstract No. 753 in the amount of \$79,023.11 was approved.
13. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, Payroll Warrant No. 1364 dated January 19, 2017, in the amount of \$129,998.45 was ratified.
14. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein, Payroll Warrant No. 1365 dated February 2, 2017, in the amount of \$134,031.51 was ratified.
15. Upon a motion by Mr. Gordon, seconded by Mrs. Cohen, Payroll Warrant No. 1366 dated February 16, 2017, in the amount of \$132,865.83 was ratified

16. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the Board agreed to build a new building on the site of 55 Vanderbilt Parkway, Dix Hills, NY 11746.
17. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board approved the purchase of computers at a cost not to exceed \$18,200.
18. Upon a motion by Mrs. Cohen, seconded by Mr. Bloomstein, the Board authorized the attendance of the Director, two staff members, and the Trustees at the ALA Annual Conference in Chicago, IL from June 22, 2017 to June 27, 2017, at a cost not to exceed \$2400 each.
19. The Director presented her report and discussed it with the Board.
20. The Board discussed the statistical reports and programs for January, and future programs for March.
21. The Board adjourned to an executive session at 8:15 p.m. to discuss the Director's salary.
22. The Board reconvened into open session at 8:51 p.m.
23. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the Personnel Report was approved. Vote: Yes – 4 (Mr. Goldman, Mrs. Cohen, Mr. Bloomstein, Mr. Griffith; Vote: No – 1 (Mr. Gordon).
24. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen the meeting was adjourned at 8:52 p.m.

Respectfully submitted,

Marva Laronde
Clerk of the Board of Trustees

Bruce Gordon
Secretary