

HALF HOLLOW HILLS COMMUNITY LIBRARY

POLICY FOR DESTRUCTION OF PAPER BALLOTS

POLICY

Per Education Law 2034 (6)(b)

6. After the ballots are counted and the statements have been made as required in this section, the ballots, together with the envelopes containing the defective or spoiled ballots, the excess ballots and the void or wholly blank ballots, shall be placed in the ballot box or boxes. Each box shall be securely locked and sealed by the inspectors of election and deposited by the chief inspector with the clerk of the district. The unused ballots shall be placed in a sealed package by the inspectors of election and returned to such clerk by the chief inspector at the same time that such ballot box, or boxes, are delivered to him. The ballot box, or boxes, and the package of unused ballots, after being sealed by the inspectors of election, shall not thereafter be opened, except:

- a. upon the order of the commissioner of education in the manner specified in such order, or
- b. when a period of six months from the date of the meeting or election has elapsed without any proceeding being commenced in regard to such meeting or election, the board of education may, notwithstanding any provision of this chapter or of the public officers law to the contrary, by written resolution order the unsealing and opening of the ballot box, or boxes, and the destruction of all ballots contained therein, together with the unused ballots.

PROCEDURES

Upon duly adopted resolution by the Board of Trustees twelve months after an election, all ballots will be destroyed by shredding.

Approved: 4/23/18, Revised 3/31/26